

CIRCULARIZATION	
<ul style="list-style-type: none"> • Standing Rule 2 in the Constitution, Bylaws and Standing Rules of the P.E.O. Sisterhood requires s/p/d and/or International executive board authorization for circularization among members, local chapters, reciprocity groups, P.E.O. Groups or hostess groups. • Circularization is defined as the circulation of letters, leaflets or canvassing by any other means to members or local chapters. • Examples of circularization that require the authorization of the executive board of a s/p/d: <ul style="list-style-type: none"> ○ Advertising fundraising events or sale items to other chapters. ○ Any activities within reciprocity groups other than routine business information or scheduled events. ○ Contacting other chapters with opinions on P.E.O. matters through letters, petitions, leaflets, and electronic or verbal communication. 	Definition / Examples
<ul style="list-style-type: none"> • Examples of social correspondence that are not circularization requiring authorization: <ul style="list-style-type: none"> ○ A luncheon, bazaar, anniversary celebration, or other social and/or fundraising event among chapters in close proximity. ○ Social invitations or greetings to local and/or s/p/d chapters in other states, provinces or districts. 	
<ul style="list-style-type: none"> • Authorization is required when the circularization within the state, province or district pertains to a project of the Sisterhood at large. <ul style="list-style-type: none"> ○ If the circularization has been approved by a s/p/d convention, the consent of the s/p/d executive board is not required. • Any circularized communication should include a statement that authorization has been granted by the s/p/d executive board (and the Executive Board of International Chapter when required). 	Authorization Required by S/P/D Executive Board
<ul style="list-style-type: none"> • Members, local chapters or s/p/d chapters shall not circularize other members, local chapters or s/p/d chapters for the sale of an item connected with the Ceremony of Initiation. • Members, local chapters or s/p/d chapters shall not circularize other members or local chapters beyond the boundaries of their state, province or district concerning the sale of articles whether the profit be for personal gain or the benefit of P.E.O. projects. Refer to Standing Rules of International Chapter #2 regarding circularization within a state, province or district. 	Sale of Articles
<ul style="list-style-type: none"> • All listings in the Reference Listings section of the P.E.O. website shall not be used for circularization purposes. Email addresses shown on the P.E.O. website or on s/p/d websites are NOT to be used for circularization purposes or other mass mailings. 	Contact Information in Reference Listings